

# Whitefield Primary School

Oaklands Drive, Penwortham, Preston, PR1 0RH.

Headteacher: Mrs Sarah Foster



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3<sup>rd</sup> May 2023

## WHITEFIELD PRIMARY SCHOOL

### Parent Governor Election

#### Notice of Election

Dear Parents and Carers

There is currently a place for TWO parent governors on the governing board of our school due to two of our current parent governors coming to the end of their term of office.

Parent governors are elected by the parents of pupils at this school to serve a TWO year term of office.

You may, if you wish, put yourself forward for election, using the attached nomination form.

Please read the information given with this form.

Following the departure of two long serving and highly skilled governors at the end of this term, the governing board have completed a skills audit which has identified areas within our board membership that are not as well represented as other areas. As a result, we are looking for a parent governor with a specific skill set to join our governing board.

We are looking for someone who works outside of the education sector and who has a skill set that can help us with our strategic work in one or more of the following:

- Critical analysis
- Strategic thinking
- Financial planning and budget projection
- Human Resources (HR)

The timetable for the election is:-

1. Nomination form and biographical details to be returned to me by 12.00 noon on FRIDAY 19<sup>TH</sup> MAY 2023.

Voting will only take place if there are more nominations than vacancies. If there are three or more nominations:

2. Ballot papers to be sent to all parents on FRIDAY 19<sup>TH</sup> MAY 2023.
3. Ballot papers to be returned to me by 12.00 noon on FRIDAY 26<sup>TH</sup> MAY 2023.
4. The votes will be counted at 1pm on FRIDAY 26<sup>TH</sup> MAY 2023 after which the result will be announced.

Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes.

If you require any further information about being elected to the governing body, please do not hesitate to contact me. You may also wish to visit <https://www.nga.org.uk/Governance-Recruitment/Be-a-school-governor-or-trustee.aspx> to find out more about being a governor.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S. Costa', is centered on the page. The signature is written in a cursive style with a small dot at the end.

Headteacher  
Returning Officer for Governor Election