Friends of Whitefield Meeting

6pm - Tuesday 6th March 2018

The Brown Hare

Attendees: Nic Simpson, Joanne Crawford, Natalie Tayburn, Joanne Shorrock, Becky Caslake, Sarah McKiernan, Jessica Haslem-Bantoft, Sarah Foster (Head), Sheralyn Holme

Apologies: Niky Hanlon, Katie Mitchell, Lesley Mellis, Irish Achieng Moore, Will Huntington, Clare Hartley

**Matters arising from last meeting (not covered elsewhere on this agenda):**

* Nic Simpson to sit down with Mrs Foster June/July to plan next year’s FOW events.
* Possible camp event for next year – Sarah Foster knows school that carried out a similar event and could arrange a visit to discuss. To be discussed in detail at next meeting.

**Spending:**

* Becky Caslake tabled idea of library lodge for school as an additional learning/quiet space <http://www.newsshopper.co.uk/news/15865085.Darrick_Wood_Infant_and_Nursery_school_opens_its___39_library_lodge__39__built_with_help_from_parents/> - to be discussed at next meeting.
* Outdoor learning pods – Julie Garry updated, Replay quoted £899 each, purchase 5, get one free. Would need additional creation of limestone bases. No progress needed on this as we pursue the artificial surface area.
* Artificial surface –waiting for more quotes from school (3 required as a minimum). Estimates so far – 1/3 size of football pitch – tarmac 50-60k and artificial 80-100k inc groundwork and prep. One company came into school and quoted approx. 40k for 400m2. Two further suggested contacts for quotes (AP Broom and EnviroLawn) and those contacts passed to Sarah Foster to act on. Discussed that lottery funding could provide 10K, FOW would contribute and school but overall top spend should be 40K.
* May need more gazebos for summer fair

**Any other business:**

* Disco – parents notified no phones allowed, any phones at the event to be kept in secure basket with post it notes to identify. Nic to follow up with Mrs Adams re teacher volunteers for KS1 disco – staff will now be told of all events in advance and posted in the staff room so they can sign up.
* Makro card – Nic Simpson to discuss paperwork (bank statement and headed paper) needed with Lesley Mellis so this can be finalised.
* Penwortham Live – asked to be a venue this year but all slots taken. To add to planning for next year – contact Suzanne Simpson at SRBC.
* Easyfundraising – already signed up as a cause and discussed encouraging parents to join through flyers in school bags. Nic Simpson to arrange printing.
* Summer fair - Small team to handle main organisation: Nic Simpson to lead, Joanne Shorrock, Joanne Crawford, Sheralyn Holme, Becky Caslake, Jessica Haslem-Bantoft. Discussed general organisation and what we felt was missing last year – would like to see kids enterprise stalls return, Sarah McKiernan to speak to Becky Flannigan re Bubble & Bounce contact and to head up food organisation (pies, peas and gravy plus hot dogs – to source donations where possible – Tesco Leyland – people who donate can be listed on summer fair leaflet), check whether we need more gazebos as so many broken last year, ask Katie Mitchell for summer fair master sheet and plan in when we’ll ask parents who wants a stall. Plan/risk assessments – speak to Andrew Pegg. Further detail to be discussed at next meeting/in smaller group meeting.
* Survey on FOW – to be sent to all parents to gather their views on FOW, what they do and don’t like, what could be improved. Additional questions suggested to be incorporated into survey.
* FOW Facebook page – suggested change of existing Whitefield parents group to FOW page. Decided it would be better to start a fresh FB FOW page as one channel to communicate with parents. Nic Simpson to set up.

Meeting ended 7pm

Next meeting – provisional - Tuesday 8th May 2018, 6pm at The Brown Hare