

Whitefield Primary School

Oaklands Drive, Penwortham, Preston, PR1 0RH.

Headteacher: Mrs Sarah Foster



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26th November 2015

Dear Parents/Carers

PROPOSED VISIT TO: The University of Manchester Museum

In conjunction with Year 3 learning about The Stone Age next term, it is proposed that classes 3HM and 3SH will visit Manchester Museum on Thursday 28th January 2016.

We will be leaving school at 9.10am with Redline Travel and will return to school by 3.30pm.

During the visit the children will have a 90 minute workshop session on 'Dig It: The Mystery of the Thunderstone' and the opportunity to look round the museum at related galleries. Our packed lunches will be eaten in the lunch room provided at the museum.

We are asking for a contribution of £8.50 per child. ***Please could you send your contribution into school by Thursday 14th January.*** *If you are paying by cheque, please make cheques payable to Whitefield Primary School.* Unfortunately, if insufficient contributions are received, we will be unable to proceed with the visit.

Please could the children come to school in their uniform as usual with:

- A packed lunch in a disposable bag (no fizzy drinks or nut products please).
- If your child is in receipt of free school meals or takes a school meal each day, a packed lunch will automatically be provided.
- A warm, waterproof coat.
- Suitable footwear.

The following staff will be accompanying this visit:

Miss McNaughton, Miss Halalat, Mrs Briggs, Mr Birchall, Mrs Whymark and Mr Whittle.

We will require helpers for the visit so if you are available to help please let us know as soon as possible.

If you have not yet returned your visit permission slip for this school year, please do so as soon as possible, as without this your child will be unable to attend the visit.

For emergencies during the visit please contact the school office on the following number: 01772 744449. If you have recently changed your land line/mobile telephone number, please inform the school immediately.

You will be aware that the school holds medical information on your child. Please contact the school prior to the visit if there has been any recent illness of which we should be aware.

Please note that this visit is covered by Lancashire County Council public liability insurance but there is no personal accident insurance for your child. If you feel that this is necessary, you will need to make separate arrangements.

You are reminded that the school has a code of conduct for behaviour. Upon request, this can be sent to you in order that you are aware of the expectations. Copies of written Risk Assessments for the activities are available on request from the school.

If you have any concerns regarding your child and this visit, please do not hesitate to contact the class teacher.

Yours sincerely

HM McNaughton *S Halalat*

Miss McNaughton and Miss Halalat
YEAR 3 CLASS TEACHERS

Year 3 - PROPOSED VISIT TO THE UNIVERSITY OF MANCHESTER MUSEUM
Thursday 28th January 2016

Child's Name _____ Class _____

- I enclose cash, cheque or have paid online my contribution of £.....
- My child is entitled to Free School Meals/takes a school meal each day and will require a packed lunch provided by school. Please select one choice of sandwich filling:
 - Tuna Ham Cheese
- My child will bring a packed lunch provided from home (no fizzy drinks or products that contain nuts).
- I can/cannot help on the day.

Signed by Parent/CarerDate.....

